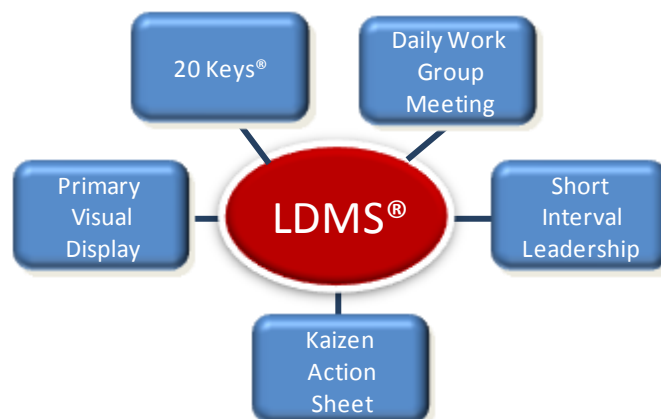


The Lean Daily Management System[®]



What is it?

The Lean Daily Management System is a suite of five daily work disciplines which, when consistently adopted, enable leaders, teams and individuals to change their habits and build lasting culture change.

What is it used for?

It is used for building and sustaining a Lean culture.

What are the benefits?

The LDMS[®] is simple to understand and straightforward to apply. Its implementation is fundamental in reinforcing “how we do things around here” and sustaining Lean thinking throughout the organisation.

How does it work?

Daily Work Group Meeting

A short, mandatory, stand up meeting to focus the team on what is important and how they will work together to achieve it. It builds team ethos and provides the forum to identify improvement opportunities.

20 Keys[®]

A tool to establish and track the extent to which the team is operating on a Lean basis. It enables them to set their long term targets and progressively adopt daily changes that sustain continuous performance improvement.

Primary Visual Display

A means of communicating and sharing key team focused information, including KPIs, and performance improvement activities. It provides the focus for the Daily Work Group Meeting and is maintained by the team themselves.

Kaizen Action Sheet

A simple format to capture improvement opportunities and ideas in words and pictures. It helps the team to decide what they can tackle themselves using the basic Lean problem solving tools, and encourages them to adopt a structured approach to improvement.

Short Interval Leadership

Regular, frequent contact between team members and their leader to focus on achievements and overcoming obstacles. It reinforces the leader’s role in engaging people in continuous improvement.

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